



- Welcome to a webinar about understanding BC's Personal Information Protection Act or PIPA for short.
- If you're a physician or MOA working in a private practice, this webinar is for you.

WHAT IS WI-FI?

- Wi-Fi technology enables devices to conveniently connect wirelessly to
 - home or office networks
 - wireless speakers
 - online payment services
- It requires your device to broadcast a unique identifier so that it can
 - be identified on a network
 - permit passive tracking



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- It allows hardware devices to communicate using radio frequencies to transmit data
It doesn't require the physical cable connections used within a controlled wired environment
so it's an inherently open method of communication
Attackers have specially equipped devices that can detect weak or no security so it's important to take security measures
- When you have Wi-Fi on, your movements around the city or through a store can be tracked.
Over time, this can, for example, provide a retailer with a detailed understanding of the areas you frequent in a store or your visits to a shopping centre.
To prevent this, consider disabling Wi-Fi when its not in use.
You can easily do this through the drop-down options or settings menus on your devices.

WHERE DO YOU START?

- Security
 - Mandatory strong passwords
 - Encrypted access points
- Policies and procedures
 - Acceptable use
 - Never using public Wi-Fi
 - Process for lost or stolen devices
 - PIN to PIN messaging
 - Secure storage and disposal procedures
- Employee Training



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WHERE DO YOU START?

- Implement security so that
 - strong passwords are required for access
 - For example,
 - a combination of upper and lower case, numbers and symbols
 - with a minimum password length and
 - requirement to change at least every 90 days
 - and industry-standard encryption for access points
- Make sure you have policies and procedures documented for
 - acceptable use
 - never using public Wi-Fi
 - the process for reporting lost or stolen devices (including contacting vendors to disable services and wipe data)
 - never sending personal information when using PIN to PIN messaging (because it's not secure)
 - securely storing devices pending disposal and having secure disposal procedures (more about this is in the webinar called How Can It Be Destroyed)
- and most importantly, make sure your employees are trained

WEBINAR RESOURCES

- College Standards and Guidelines
<https://www.cpsbc.ca/for-physicians/standards-guidelines>
- Doctors of BC Privacy Toolkit and webinar notes (PDF)
<https://www.doctorsofbc.ca/privacy-toolkit-webinars>
- Office of the Information & Privacy Commissioner for BC:
 - Guide to PIPA
 - Privacy Breach Tools and Resources
 - Accountability Tips
 - Getting Accountability Right
 - Self-Assessment Tool for Securing Personal Information
 - Cloud Computing Guidelines
 - Guidance Document: Information Sharing Agreements
<https://www.oipc.bc.ca/guidance/guidance-documents/>



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Links to these Resources are in a PDF document on the Webinars page of the Privacy Toolkit

- College Standards and Guidelines
- Doctors of BC Privacy Toolkit and webinar notes
- and Privacy Commissioner guides, tips and resources



PIPA SHORTS

BC's Personal Information Protection Act

QUESTIONS?

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**doctors
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Let us know if you have any questions about complying with PIPA