

PROVINCIAL ATTACHMENT SYSTEM (PAS)

Setup Steps for Directors

LOG INTO THE PAS

Go to <https://bchealthprovider.ca> and log in with your username and password.

1

ADD TO CLINICS

Using the Clinic & Provider Registry, add yourself as a director to the relevant clinics. Don't see your clinic listed? Contact PAS Support through [Zoom](#).

2

CONFIRM CLINIC DETAILS

Confirm that all clinic details are correct such as address, phone number, and fax number.

3

ADD MEMBERS

Add all clinicians and staff members who should have access to the PAS for your clinic.

4

ASSIGN A FACILITY MANAGER

If applicable, assign director level permissions to another member(s) of your team. You can enable that access through the member's profile using the Manage Facility checkbox.

5

UPDATE PANEL PREFERENCES

Go to My Panel, then identify if you are accepting new patients, as well as the number of requests you are willing to accept. This is only required if you are practicing within your clinic.

6

Update as Needed