

## File Formatting

- Accepted file types: csv, xls & xlsx
- File size constraints: Less than 2mb
- Columns must be in the following order: First name, Last name, PHN, Date of birth
- We accept 9000 rows maximum
- Headers on columns are optional - if a header is included, it will be imported and interpreted as an invalid row but will not impact the submission

## Attribute Formatting

Attribute	Validation Rule
First Name	<p>Maximum length: 255 characters Minimum length: 2 characters</p> <ul style="list-style-type: none"> <li>• First name cannot contain non-ascii characters</li> <li>• First name cannot contain numeric digits</li> <li>• First name cannot be boolean (true/false) in the file</li> </ul>
Last Name	<p>Maximum length: 255 characters Minimum length: 2 characters</p> <ul style="list-style-type: none"> <li>• Last name cannot contain non-ascii characters</li> <li>• Last name cannot contain numeric digits</li> <li>• Last name cannot be boolean (true/false) in file</li> </ul>
PHN	<p>Formatting:</p> <ul style="list-style-type: none"> <li>• 9424242424</li> <li>• 9424 242 424</li> <li>• 9424-242-424</li> </ul> <p>Rules:</p> <ul style="list-style-type: none"> <li>• PHN must be 10 digits</li> <li>• Must pass MOD 11 for correct ISBN-10 formatting</li> <li>• PHN must start with 9</li> <li>• PHN may only contain numeric digits</li> <li>• We will remove filler characters and only interpret numeric values. <ul style="list-style-type: none"> <li>○ Can interpret PHN's with empty spaces, dashes, underscores, etc.</li> </ul> </li> </ul>
Date of birth (dob)	<p>Preferred Formatting:</p> <ul style="list-style-type: none"> <li>• YYYY-MM-DD (ex. 1990-09-08)</li> <li>• YYYY/MM/DD (ex. 1990/09/08)</li> </ul> <p>Additional Formats we <i>try</i> to accept:</p> <ul style="list-style-type: none"> <li>• MM-DD-YYYY, MM/DD/YYYY</li> <li>• DD-MM-YYYY, DD/MM/YYYY</li> </ul> <p>Rules:</p> <ul style="list-style-type: none"> <li>• The year must be greater than 1910</li> <li>• The year cannot be in the future</li> <li>• Dashes and backslashes are both acceptable</li> <li>• Note: We try our best to interpret different date of birth formats, but it is possible to switch day/month if they are not in our preferred formatting resulting in a refusal from MSP</li> </ul>