



## Ten Essential Steps for PIPA Compliance

This section will identify 10 essential steps that physicians in private practice need to take in order to comply with PIPA.

The following 10 steps summarize the key responsibilities that physicians have under PIPA:

- [Step 1 – Be Accountable](#)
- [Step 2 – Identify Purpose](#)
- [Step 3 – Obtain Consent](#)
- [Step 4 – Limit Collection](#)
- [Step 5 – Limit Use, Disclosure, Storage and Retention](#)
- [Step 6 – Maintain Accuracy](#)
- [Step 7 – Employ Safeguards](#)
- [Step 8 – Be Transparent](#)
- [Step 9 – Provide Access](#)
- [Step 10 – Permit Recourse](#)