LONGITUDINAL FAMILY PHYSICIAN (LFP) PAYMENT MODEL
EMR PANEL SUBMISSION GUIDE
BRIGHT HEALTH – MOIS
Contents

Contents ........................................................................................................2
Section 1 – Submitting the Panel Report .................................................... 3
  Step 1 - How to create the bills/claims? ..................................................... 3
  Step 2 - How to submit the bills/claims to Teleplan? ................................. 4
Where To Access Extra Support ................................................................. 5
  View additional information online.......................................................... 5

DISCLAIMER

This document is a general guide only and is not intended to replace EMR vendor set up and training.

This guide was created with the support of the EMR vendor. It was developed by staff at the Doctors Technology Office (DTO), Practice Support Program (PSP) and Doctors of BC Billing Support Team, and therefore does not form part of the EMR vendor’s official documentation.

We have made every effort to ensure that this guide represents the best available information about the Longitudinal Family Physician (LFP) Payment Model. Physicians are personally responsible for all claims submitted under their practitioner number. As such, it is important that you read the LFP Payment Schedule. Physician billing is subject to the auditing authority of the Medical Services Commission.
Section 1 – Submitting the Panel Report

NOTE: You must have completed the steps to clean up your panel and develop your list of empaneled patients. The following guide and video outline how to prepare your list of empaneled patients so that it is accurate and up to date.

- Access the MOIS Empanelment How-to Guide here.
- Watch the MOIS Empanelment Video here.

Step 1 - How to create the bills/claims?

1. Navigate to Administration, by clicking on Administration.

2. Navigate to Utilities, then select ‘Data Extraction, Access, & Control’.

3. Under the ‘MSP – LFP PATIENT PANEL’ section, select ‘Create bulk patient LFP registration claims’.

4. On the right-hand side, the Parameter List is displayed.
(i) **Service Provider** – Click on the ellipsis to open the Registered Provider List and select the provider.

(ii) **Patient Status** – Enter the patient status code(s) that represent your list of empaneled patients, separated by commas. E.g. A

(iii) **Last Contact As Of (yyyy-mm-dd)** – Enter the last contact date within MOIS to provide a time frame for your empaneled patients. E.g. 2020-01-01, will find patients that meet the provider and patient status criteria and have a last contact date on or after 2020-01-01.

(iv) **Mode (C = claim / R – review)**
- Selecting R - will not create the claims, it will simply provide an Excel list of the patients for review that meet the above selected criteria.
- Selecting C – will create the claims for all the patients that meet the above selected criteria.

**NOTE**: If you have selected C, then you will also have the option to see the results in Excel if you choose.

5. Click...

### Step 2 - How to submit the bills/claims to Teleplan?

1. Navigate to Data Exchange, by clicking on Data Exchange.

2. Under MSP, select Prepare Bills.

3. Click on Run to prepare all the bills.

4. Under MSP, select Launch Teleplan.

5. Login to Teleplan.

6. Click on Send and Receive and click Go!
Where To Access Extra Support

- Specific billing questions about the LFP Payment Model – LFP.billing@doctorsofbc.ca
- Step by step approach to submitting patient interaction codes and time codes MOIS LFP Orientation Guide
- EMR vendor support – BRIGHT HEALTH MOIS Support 1-833-255-2447
- Technical troubleshooting or Workflow support – Practice Support Program PSP@doctorsofbc.ca

View additional information online

- LFP Payment Schedule: LFP Payment Schedule
- Doctors of BC: doctorsofbc.ca/new-payment-model (login required)
- BC Family Doctors: https://bcfamilydocs.ca/lfp-payment-model/ (login required)
- BC Government website: LFP Payment Model (login not required)
- BC Government ICD-9 Descriptions: Comprehensive ICD-9 Code Listing (login not required)