

# How to Pay Your Insurance Invoice

## To View your Invoice

Log in to [www.doctorsofbc.ca](http://www.doctorsofbc.ca) and click on 'Insurance' > 'My Insurance' > 'Outstanding Invoices' to view your May 1, 2023 Doctors of BC Insurance Invoice.

## For Login Support

Forgot your Website Password? Please reset on the Doctors of BC site, or contact 604-638-5262 for help logging in.

## Payment Options

Credit Card	<ul style="list-style-type: none"> <li>A lump-sum annual payment may be made by VISA or MasterCard via Doctors of BC's secure website. Unfortunately we do not accept American Express, Visa or MasterCard prepaid cards, or credit cards registered in Quebec at this time.</li> <li>A 1.8% surcharge will be applied to your payment at the point of transaction.</li> <li>You may add one, multiple or all of the insurance programs on your invoice to a payment</li> <li>See below info about personal vs corporate account stipulations.</li> <li><b>We cannot accept credit card payment by phone.</b></li> </ul>
Direct Debit	<ul style="list-style-type: none"> <li>Payment may be made by monthly withdrawal from your bank account.</li> <li>Your annual premium will be divided into equal monthly debits; lump-sum annual payment is not available via direct debit.</li> <li>No convenience fee or additional surcharge is applied to direct debit.</li> <li>To sign up for Direct Debit, <a href="#">Click here</a> -or complete the Banking Authorization/Change form located in the insurance section on the Doctors of BC website <a href="mailto:insurance@doctorsofbc.ca">insurance@doctorsofbc.ca</a>.</li> <li>If you are already paying by direct debit, no further action is required.</li> <li>You may implement direct debit payment for one, multiple or all of the insurance programs on your invoice.</li> <li>See info below info about personal vs corporate account stipulations.</li> </ul>

## Personal vs Corporate Account Stipulations

You may elect to pay all of your premiums from a personal account or, if your practice is incorporated, you may elect to pay some premiums from your corporate account. **Please note: Disability and Critical Illness Insurance premiums must always be paid from a personal account according to CRA guidelines.** For Life insurance, consult with your tax advisor and ensure that your beneficiaries are set up correctly to avoid any tax issues.

## Contact Us

If you have any questions or need advice, we are here to help. Contact Doctors of BC's Member Insurance Administrators directly at 604-638-2904 or 1-800-665-2262, extension 2904 or email [insurance@doctorsofbc.ca](mailto:insurance@doctorsofbc.ca).

Thank you for your payment. We look forward to continuing as your trusted insurance provider.

Your Doctors of BC Insurance Team