

## Health Benefits Trust Fund – Benefits Plan

### Deadlines for Submitting Health and Dental Claims

Eligible Extended Health and Dental claims incurred in the 2022 calendar year must be **received and processed** (not postmarked) within the following timeframes:

	CANADA LIFE	COST-PLUS
While coverage is in force	June 30, 2023	July 31, 2023
After coverage terminates	90 days following termination	120 days following termination

#### Canada Life Claim Reminders

Any 2022 claims received by Canada Life after June 30, 2023 will **not** be processed. *Carrier deadlines are firm and no exceptions will be made.* For any questions regarding Extended Health or Dental claims under the HBTF Plan please contact Canada Life directly at **1-888-381-4401**. This is a dedicated Canada Life phone number for Doctors of BC's HBTF plan members.

Canada Life Extended Health and Dental Claim forms can be accessed at <https://www.doctorsofbc.ca/> or by calling a Doctors of BC HBTF Plan Administrators at (604) 638-2908 or (1-800-665-2262) ext. 2908. Instructions for submitting online claims are available, [here](#). Paper claims should be mailed to Canada Life at the following address:

Canada Life  
Winnipeg Benefit Payments  
PO Box 3050 Station Main  
Winnipeg MB R3C 0E6

#### Cost Plus Claim Reminders

If you have elected to participate in the Cost-Plus Plan, eligible 2022 claims must be submitted electronically on the Doctors of BC website no later than **July 31, 2023 (11:59 PM PST)**. Instructions for submitting Cost-Plus claims are available, [here](#) under the heading 'Claim guides and forms'.

Questions regarding Cost-Plus and the administration of your HBTF Benefits Plan should be directed to the HBTF Plan Administrators at Doctors of BC at E-mail [insurance@doctorsofbc.ca](mailto:insurance@doctorsofbc.ca) or call (604) 638-2908 or 1-800-665-2262 ext. 2908.

**If you provide HBTF coverage to your employees, please ensure they are aware of the claims deadlines.**

#### Membership Renewal Reminder

Physicians must maintain an active membership with Doctors of BC to be eligible to participate in the HBTF plan. If you have not renewed your membership, please do so immediately. To renew your membership, log in to your account at <https://www.doctorsofbc.ca/> and you will be guided through the renewal process.

Questions regarding Membership? E-mail [benefits@doctorsofbc.ca](mailto:benefits@doctorsofbc.ca) or call (604) 638-2927 or 1-800-665-2262.