

PHYSICIAN SCHEDULE REVIEW

Physician _____

☐ Approximate # of days until you have an open appointment booking
This wait time for appointment is ☐ Acceptable ☐ Needs improvement

☐ # of hours you worked in a day/week?
This amount is ☐ Acceptable ☐ Needs improvement

	M	T	W	T	F		Day	Week
How many 'no-shows' took place?	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	How many hours of video visits would be optimal?	<input type="text"/>	<input type="text"/>
How many could have been provided virtually?	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	How many hours of video visits are currently practical?	<input type="text"/>	<input type="text"/>
How many 'fit-ins' did happen?	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	How many hours of phone visits would be optimal?	<input type="text"/>	<input type="text"/>
How many could have been provided virtually?	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	How many hours of phone visits are currently practical?	<input type="text"/>	<input type="text"/>
How many phone calls did you make?	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
Could any be scheduled as a video visit?	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
How many in person visits were suitable for a virtual visit?	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			

Yes	No		Notes
<input type="checkbox"/>	<input type="checkbox"/>	Would you like back-to-back video appointments? One time setup for several appointments is more efficient but can be tiring for a physician.	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	Would you prefer full day of virtual appointments? If working from home, full day saves travel to and from the office but can be tiring. Partial day can improve work/life balance. Consider physical space at home and in the office.	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	What time of day would be the best for video visits? Consider your comfort level with technology versus energy level during a day and other plans you can plan for that day.	<input type="text"/>

Objectives Do today work today and improve work/life balance ☐
Reduce no-shows and same-day requests from patients ☐
Promote continuity of care and encourage patient self-management ☐
Other: ☐