IMPORTANT ANNOUNCEMENT

[INSERT DATE]

Dr \_\_\_\_\_\_\_\_ will be closing [his/her/their] practice on [insert date].

Dr \_\_\_\_\_\_ \_\_\_\_\_\_\_ will be taking over the clinic; however, we understand you may wish to research and find a new doctor of your choosing.

You can do this by:

* Visiting the Pathways Medical Directory ([pathwaysmedicalcare.ca](https://pathwaysmedicalcare.ca/))
* Contacting HealthLink BC using 8-1-1 toll-free number (or 7-1-1 if you are hearing impaired) or visiting their website at [healthlinkbc.ca](https://www.healthlinkbc.ca/).
* Contacting your local Divisions of Family Practice ([divisonsbc.ca](https://divisionsbc.ca/)), as some are establishing physician directories.
* Visiting a local walk-in clinic or Urgent Primary Care Centre (UPCC). UPCCs also serve as primary care clinics for people who do not have a regular primary care provider and will work to connect them to a primary care clinic as space is available.
* Asking friends and family for recommendations.

Thank you for your trust and confidence over the years, it has been a pleasure.

[Enter signature]

Dr \_\_\_\_\_\_\_\_\_\_\_\_